



**UMPIRES DISCIPLINE REPORT FORM**

***To be completed if either Umpire wishes to report an incident that has occurred during the match or whilst present at the ground.***

**Match Details**

Date :	Home Club	Away Club
Division/Cup :	Home Captain	Away Captain

**Please Answer the Following Questions**

Please answer Yes or No

Report Summary	Home Team	Away Team
<b>1</b> Was the captain's co-operation and behaviour acceptable ?		
<b>2</b> Was there dissent at any time ?		
<b>3</b> Was language acceptable ?		
<b>4</b> Was there any intimidation or abuse ?		
<b>5</b> Was there any incitement ?		
<b>6</b> Were there any 'Fair-Play' issues ?		
<b>7</b> Was the behaviour of the Club Official acceptable ?		
<b>8</b> Was the behaviour of the spectators acceptable ?		
<b>9</b> Are there any other discipline matters to be considered ?		

**Details of those Involved in the Incident and to be Reported**

Name	Club	Name	Club
Name	Club	Name	Club

Description of the Alleged Incident

Please continue overleaf if required

**Notification of Team Executive(s)**

Please state to whom and when the offending Team Executive was informed of your intention to report.

Name	Time	Name	Time
Club	Position	Club	Position

**This Form is to be completed by **both** Umpires**

Umpire Name	Signed	Umpire Name	Signed
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Please return completed sheet by email to [admin@wdcu.co.uk](mailto:admin@wdcu.co.uk) or print out and return to Off-Field Administration, 9/1, 2261 Great Western Road, G15 6LY

## UMPIRES DISCIPLINE REPORT FORM

Description of the Alleged Incident (continued from overleaf)

### Procedure

Upon receipt of an Umpire Disciplinary Report, the WDCU Administrator will inform the cited player's Club by email that a complaint has been made, the details of which are being assessed.

The Disciplinary Officer will consider the details of the Report against the Code of Conduct 2013 to ensure that the allegation is fully compliant, and as a result, the following actions may be taken.

- \* The complaint is dismissed and the Club and complainant informed.
- \* The complaint is formally confirmed to the Club and the record held on file for a period of 12 months from the date of the alleged offence, with no further action taken at this time.
- \* The alleged Offender(s) and Club(s) are provided with full details of the Charge(s) together with a copy of the Complaint Report Form and, if applicable, summoned to attend a WDCU Disciplinary Hearing.

If a Disciplinary Hearing is called, the Umpires Disciplinary Report will be taken de facto, however, both Umpires will be notified of the date, should they choose to attend.

### Checklist

Has the report been sent so that it is received within <b>7 days</b> of the incident ?		Has the form been signed by <b>both</b> Umpires ?
Is the report signed by <b>BOTH</b> Umpires ?		
Does the report indicate under which Law the offender(s) should be charged ?		Have all the appropriate 'boxes' been filled in ?
Were all parties involved in all incidents clearly identified ?		
<i><b>Please Note</b> - It is not acceptable to record the 'opening bowler' or 'the fielder at fine leg' - Names must be shown.</i>		
Was the run-up to / cause of the incident clearly explained ?		Has any 'language' used been accurately 'quoted' ?
Were the exact words used during all incident(s) clearly detailed ?		
<i><b>Please Note</b> - The exact words need to be reported and attributed to the appropriate 'named' individual</i>		
If the Captain was involved, was this clearly and fully documented?		Has the Club Executive been named ? Is their response Included in the Report ?
Were the required parties notified of the intention to report to the DCL ?		
Was the 'intention to report' notified to a Club Executive ?		