



Club Development Officer

Clydesdale Cricket Club is recruiting a Club Development Officer.

This post, supported by **sportscotland**, will deliver quality extra-curricular coaching sessions, will build the important link between schools and Clydesdale Cricket Club and will play a key role in the on-going development of Clydesdale Cricket Club. A key to this role is generating interest in the sport and recruiting young people, particularly of primary school age, into long term participation in a safe and nurturing environment.

sportscotland
the national agency for sport

Post details

The total duration of the post is 500 hours.

Salary value: £6000.

The job is open to a job-share or job-split.

The post is a fixed term contract, from Monday 3 April 2017 until Sunday 1 October 2017. (26 weeks)

Clydesdale Cricket Club will be employing the successful candidate(s).

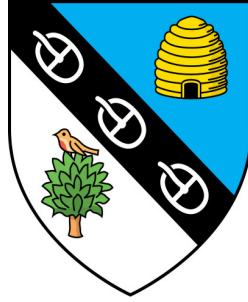
If you think that you are a person who can enthuse and motivate children and young people to play cricket and join their local club, and that you have the skills to be able to help Glasgow's second oldest surviving sports club to continue its development, then this post is perfect for you.

For further information about the post please contact Ian Anderson, Clydesdale CC Secretary: secretary@clydesdalecricket.org.uk.

To apply for the post, forward a letter of application (no more than 2 sides of A4) accompanied by CV to Ian Anderson, Clydesdale CC Secretary: secretary@clydesdalecricket.org.uk or Clydesdale CC, 'Titwood', Beaton Road, Pollokshields, Glasgow, G41 4LA.

For the avoidance of doubt, CVs must contain the names and contact details (as a minimum telephone number and email address) of two Referees, neither of whom should be related to the applicant, and one of whom should be employment-related.

**The closing date for applications is Friday 10 February 2017.
Interviews will take week commencing Sunday 19 February 2017.**



Clydesdale Cricket Club – Club Development Officer Job Description

Post Title: Clydesdale Cricket Club – Club Development Officer (fixed term, 500 hours)

Grade/Contract Value: £6000

Location: Schools and Clubs throughout the west of Scotland

Reports To: Clydesdale Cricket Club

Principal Purpose and Objectives

To deliver quality extra-curricular and club introductory level coaching programmes, to build the important link between the community and Clydesdale Cricket Club and to play a key role in the ongoing development of Clydesdale Cricket Club.

Main Duties

1. To organise, and deliver, coaching sessions in Primary Schools, predominantly in Glasgow.
2. To link school activity to Clydesdale Cricket Club in partnership with Local Authorities and other key stakeholders.
3. To develop, and deliver, a new introductory coaching programme.
4. To develop, and deliver, a holiday programme.
5. To ensure Clydesdale Cricket Club attends West District Junior Cricket Union (WDJCU) U10 Kwik Cricket festivals.
6. To play a key role in increasing Clydesdale Cricket Club's youth membership.
7. To build effective relationships with all key stakeholders.
8. To help develop, and implement, a progressive Clydesdale Cricket Club Development Plan.

Responsibilities

1. In conjunction with existing school sport structures, to promote, develop and deliver quality extra-curricular cricket in Primary schools.
2. In conjunction with existing Clydesdale Cricket Club structures, to promote, develop and deliver a quality club introductory level coaching programme.
3. To provide regular progress reports to Clydesdale Cricket Club.
4. Any other duties as appropriate to the post.

Communications

Internal: Clydesdale Cricket Club Cricket Committee
Clydesdale Cricket Club Head of Junior Coaching

External: Active Schools Network
Cricket Scotland
Local Authority Sports Development Officers
Other key stakeholders

Candidate Knowledge, Skills and Experience

- Experience of coaching
- Knowledge of Cricket Scotland's Development Priorities
- Relevant cricket coaching qualification
- Up-to-date First Aid qualification and PVG

Candidate Requirements

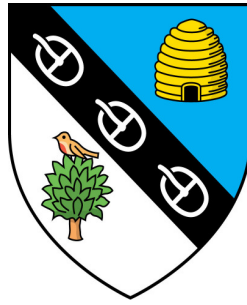
- Enthusiastic
- Excellent communication skills
- Good organisation, and time-keeping, skills
- Self-motivated

Candidate Qualities

- Adaptable
- Hard-working
- Highly-motivated
- Honest
- Innovative
- Reliable

The Working Environment

- Ability to travel throughout the west of Scotland is essential.
- Flexibility is essential – regular evening and weekend work will be required.



Person Specification

Post Title: Clydesdale Cricket Club – Club Development Officer (fixed term, 500 hours post)

Requirement	Essential	Desirable	Evidence
Coaching Qualification	ECB Coach Support Worker / ICC Introduction to Cricket qualification, PVG Scheme Membership, First Aid Qualification	UKCC Level 2 Coaching Qualification, Safeguarding & Protecting Children certificate	A, D
Coaching Experience and ability to deliver a quality session	Minimum of two years' coaching in a junior environment	Experience of coaching within Primary Schools	A, I, PCD
Club Development Experience	Knowledge of the issues facing club junior sections and junior convenors including transition and recruiting, retaining and rewarding of volunteers	Experience as a club junior convenor / programme co-ordinator.	A, I
Communication Skills	Good communication skills, ability to communicate with young people, parents/guardians and external partners, including through social media	Experience of developing, and implementing, marketing material	A, I, PCD
Ability to Travel	Access to transport to travel throughout the west of Scotland	Access to a car for the purposes of the post	A, I
Working Flexibility	Ability to work evenings and weekends is required		A, I

Evidence

- A Application Form
- D Documentary Evidence
- I Interview
- PCD Practical Coaching Demonstration